



California Association for Nurse Practitioners Monthly Chapter Communication | July 2019

Membership

CANP has surpassed 4,000 members as of July 1, 2019. We want to continue the momentum of growing the organization and encourage all members to share the value of joining CANP.

As a reminder, chapter leaders should announce member benefits at meetings several times throughout the year as a reminder to members. Please be sure you are logged on the website to access the benefits section under the Member Gateway via this [link](#).

CANP renewal efforts are ongoing with members renewing on a monthly basis. Chapter leaders can find a list of their chapters' current and expiring members in the Chapter Leadership Toolset. Membership statistics are available via [this link](#).

Events

Leadership Summit

Save the date for this year's Annual Leadership Summit which takes place on Saturday, September 21 in Sacramento. The event is free of charge to two leaders per chapter. Additional leaders can attend for \$75 per person.

Check the Leadership Summit page on the [CANP website](#) for additional details as they become available.

Save the Date

- NP Week
November 10-16
National Nurse Week
- House of Delegates
May 11, 2020
The Citizen Hotel, Sacramento
- 43rd Annual Educational Conference
March 19-22, 2020
Riverside Convention Center
- Lobby Day 2020
May 12, 2020
The Citizen Hotel, Sacramento
- 44th Annual Education Conference
March 18-21, 2021
Pasadena Convention Center

House of Delegates

Per Article V Section 5 of the [CANP Bylaws](#), the House of Delegates (HOD) meets on an biennial basis. The next HOD meeting takes place May 11, 2020 at the Citizen Hotel in Sacramento. Chapters will receive additional information on HOD deadlines and preparation beginning in December 2019.

Lobby Day

Save the date for CANP's Lobby Day 2020 which takes place May 12 at the Citizen Hotel in Sacramento. Registration for Lobby Day will open later this year.

Association Updates

Social Media

CANP regularly posts legislative updates and health care policy content on its social media channels. Within the last year, the Association's Instagram account has *more than doubled* in followers, and the Facebook page is nearing *1.5 million* impressions (or views). We ask that members follow us on [Facebook](#), [Twitter](#), [Instagram](#), and [LinkedIn](#), share and like our content as we work to educate the public and policy makers on the important role nurse practitioners play in health care, and influence health care policy. Tag **@CaliforniaNP** in your own posts about life as an NP and your meetings with elected officials, and remember to use the hashtags **#CANPsLead** and **#CALeg!**

2019-2021 CANP Board of Directors

On Thursday, July 11, the CANP Board of Directors appointed a new Educational Affairs Committee Co-Chair and Health Policy & Practice Committee Co-Chair to office for the 2019-2021 term.

Congratulations to the following individuals on their appointments:

- Education Co-Chair – Linda Trinh
- Health Practice Co-Chair – Alexa Curtis (takes office October 1, 2019)

Remaining in office are:

- President – Karen Bradley
- President Elect – Patti Gurney
- VP of Finance – Cynthia Jovanov
- VP of Corporate Affairs – Jeffrey Vu
- Immediate Past President – Theresa Ullrich
- Membership Chair – Sheri Rickman Patrick
- Education Co-Chair – Kristin Rhodes
- Health Policy Chair – Aimee Paulson
- Health Practice Chair – Charlotte Gullap-Moore (term ends September 30, 2019)

2019-2020 Budget

Following the unanimous recommendation of the CANP Finance Committee, which is comprised of six chapter leaders and four CANP board members, the CANP Board of Directors approved the Association's 2019-2020 budget during its June 25 meeting. An overview of the budget can be found by clicking [here](#).

Operations

Chapter Quarterly Reports

June 30, 2019 marked the end of the fourth quarter for CANP's 2018-2019 fiscal year. The Quarter 4 report will be distributed at the end of July 2019.

July 1, 2019 marked the start of the first quarter for CANP's 2019-2020 fiscal year. Below is a list of reporting dates for the 2019-2020 fiscal year:

2019-2020

Quarter	Dates	Report Due Date
Quarter 1	July 1, 2019 – September 30, 2019	October 27, 2019
Quarter 2	October 1, 2019 – December 31, 2019	January 24, 2020
Quarter 3	January 1, 2020 – March 31, 2020	April 24, 2020
Quarter 4	April 1, 2020 – June 30, 2020	July 31, 2020

Leadership Updates

It's essential the roster of chapter leadership is current to provide the appropriate parties access to the Chapter Leadership Toolset, other resources and emails. Please be sure to notify CANP of all changes in chapter leadership.

July 1 marked the first day of new leadership for most chapters. If your chapter has not submitted an updated leadership roster to the state office please do so by **Wednesday, July 31, 2019** via email at jessica@canpweb.org.

Suspended Chapters

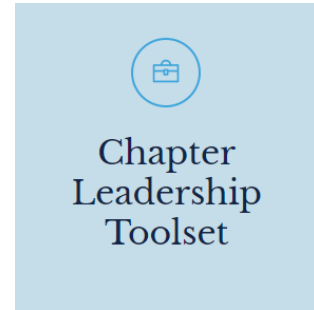
There are several chapters filed with the Secretary of State's (SOS) office with a "suspended" status. Those with a suspended status have not filed a Statement of Information (SI100) with the SOS and/or are suspended by the Franchise Tax Board (FTB) for failure to meet tax requirements.

To check your status online, please visit the SOS's [website](#) and search for your chapter.

Creating and Managing Chapter Events

All chapter leaders should have access to the Chapter Leadership Toolset under 'My Account' on their CANP account. It is the chapter leaders responsibility to create and manage all their events.

To ensure your event and pricing shows up properly on the CANP website, these specific codes need to be entered accordingly:



Edit a Chapter Event

Event Information	Event Details
*Title	Chapter name, event
Event Code	Leave blank, auto-populates
Brief Description	One sentence summarizing the event
Event Description	Include details on the event, such as, location, date, time, and speaker
*City	City
*State	State
*Status	Open
*Begin Date	Enter the day of the event
*End Date	Enter the day of the event
Early Registration	Leave blank or enter date
Last Day to Register	Leave blank or enter the day of the event
*Can Cancel	Yes or no
Last Day to Cancel	Leave blank or enter date
*Cancellation fee	Enter amount
Start Time	Event start time
End Time	Event end time

Event Pricing Information

Registration Price Codes	Price Descriptions
Members	
MEM	Registration
MEM_STU	First Year Student Registration
MEM_STU_2	Second Year Student Registration
Non-Members	
NMB	Registration
NMB_STU	Student Registration

Price Type

Always check 'Available on Web' and 'Standard Price,' also be sure to check 'Member Price' if it applies. Do not use 'Early Price' and 'Late Price.'

Price type. Select all the price types that apply to the price you entered above.					
<input type="checkbox"/>	Member Price?	<input checked="" type="checkbox"/>	Available on Web?	<input checked="" type="checkbox"/>	Standard Price?
<input type="checkbox"/>	Early Price?	<input type="checkbox"/>	Late Price?		

After entering the prices accordingly, the price list will display on your chapter event's pricing tab, as shown below:

REGISTER

DETAILS

\$ PRICING

LOCATION

Member Prices

Price Description	Amount
Registration	\$20.00
First Year Student Registration	\$15.00
Second Year Student Registration	\$15.00

Non-Member Prices

Price Description	Amount
Registration	\$30.00
Student Registration	\$20.00

Taxes

It is each chapter's responsibility to apply and maintain federal and state tax-exempt status. CANP offers the following resources to assist chapters with filing their taxes:

- [CANP Chapter Federal & State Filing Exemption Instruction Manual](#) – Provides direction in how to verify your chapter's status and other helpful resources
- [Ask a Tax Question](#) – Allows chapter leaders to ask questions about tax filings and other issues related to financial aspects of running a local chapter
- Twice yearly leadership calls focused on tax filings (January and August)

As a reminder: If your chapter tax year is *calendar year* (ending December 31), please file your federal and California tax returns by March 15. If you are on a *fiscal year* (ending June 30), please file your federal and California tax returns by September 15th. Please consult your chapter tax advisor for more detailed information.

Job Center

CANP offers a comprehensive Job Center that is the one-stop place for employers to post job openings and job seekers to post resumes and/or view job openings. We encourage chapters to promote this valuable service (while also asking chapters to not utilize any competing service). If you are requested by an employer to email a job announcement to your members, please refer them to the Job Center via [this link](#) to post their open position.

Political Action Committee (PAC)

The current balance in the PAC account is \$39,705.04. CANP encourages chapters to continue to raise funds for the CANP PAC, which is a critical part of the Association's political efforts. PAC funds help show strength in numbers and a commitment to engage in the legislative process.

Note: PAC donations must be submitted via personal check or credit card. Donations via cash or cashier's check are not permitted.

To learn more about how to conduct a PAC fundraising event please visit our [PAC page](#).

Strategic Plan

CANP's 2018-2022 Strategic Plan was adopted by the CANP Board of Directors on January 20, 2018 and can be found on the CANP [website](#).